

**MINUTES OF MEETING  
WESTWOOD OF PASCO  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Westwood of Pasco Community Development District held a Regular Meeting on March 22, 2023 at 1:00 p.m., at Tampa Civil Design, LLC, 17937 Hunting Bow Circle, Lutz, Florida 33558.

**Present were:**

Ryan Zook	Chair
Brian Panico	Assistant Secretary
Brian Janek	Assistant Secretary

**Also present, were:**

Cindy Cerbone (via telephone)	District Manager
Andrew Kantarzhi	Wrathell, Hunt and Associates, LLC (WHA)
Tucker Mackie (via telephone)	District Counsel
Ryan Doogan (via telephone)	Kutak Rock LLP
Jeremy Couch	Interim District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Kantarzhi called the meeting to order at 1:04 p.m. Supervisors Zook, Janek and Panico were present, in person. Supervisors Snyder and Mize were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Supervisor Brian Panico [SEAT 3] *(the following will be provided in a separate package)***

Mr. Kantarzhi stated the Oath of Office was administered to Supervisor Panico prior to the meeting. Ms. Cerbone explained the following:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Chapter 190, Florida Statutes**
- D. Financial Disclosure Forms**

- I. Form 1: Statement of Financial Interests
- II. Form 1X: Amendment to Form 1, Statement of Financial Interests
- III. Form 1F: Final Statement of Financial Interests
- E. Form 8B: Memorandum of Voting Conflict

**FOURTH ORDER OF BUSINESS****Consideration of Resolution 2023-33,  
Designating Certain Officers of the District,  
and Providing for an Effective Date**

Mr. Kantarzhi presented Resolution 2023-33. Mr. Zook nominated the following slate:

Ryan Zook	Chair
John Snyder	Vice Chair
Brian Panico	Assistant Secretary
Anne Mize	Assistant Secretary
Brian Janek	Assistant Secretary
Cindy Cerbone	Assistant Secretary
Jamie Sanchez	Assistant Secretary
Andrew Kantarzhi	Assistant Secretary

No other nominations were made. Prior appointments by the Board for Secretary, Treasurer and Assistant Treasurer remain unaffected by this Resolution.

<b>On MOTION by Mr. Zook and seconded by Mr. Janek, with all in favor, Resolution 2023-33, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, were accepted.</b>
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**FIFTH ORDER OF BUSINESS****Consideration of Salem Townhomes Plat**

Ms. Mackie presented the Salem Townhomes Plat. Since the CDD is a signatory on the plat, the County requires it to be approved at a CDD meeting, as opposed to via a resolution delegating authority for documents to be approved outside of a meeting. District Counsel reviewed the plat and the suggested changes were incorporated into the text and dedications.

<b>On MOTION by Mr. Zook and seconded by Mr. Janek, with all in favor, the Salem Townhomes Plat, in final form, was approved.</b>
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On MOTION by Mr. Zook and seconded by Mr. Janek, with all in favor, the Unaudited Financial Statements as of February 28, 2023, were accepted.

SEVENTH ORDER OF BUSINESS

Approval of February 22, 2023 Regular  
Meeting Minutes

On MOTION by Mr. Zook and seconded by Mr. Janek, with all in favor, the February 22, 2023 Regular Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Kutak Rock LLP*

Mr. Doogan stated the bond validation hearing is May 4, 2023. Staff will prepare documents, etc. The Assessment public hearings will be held at the April meeting.

B. District Engineer (Interim): *Tampa Civil Design, LLC*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- NEXT MEETING DATE: April 26, 2023 at 1:00 P.M.
- QUORUM CHECK

NINTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

TENTH ORDER OF BUSINESS

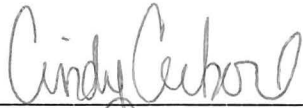
Public Comments

There were no public comments.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Zook and seconded by Mr. Janek, with all in favor, the meeting adjourned at 1:18 p.m.



Secretary/Assistant Secretary



Chair/Vice Chair